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## PROMOTING PROMISING IDEAS PROSPER ISD TEACHER GRANT GUIDELINES

The Prosper Education Foundation is pleased to offer a grant opportunity for Prosper ISD teachers, counselors, and librarians. Grants will be considered for projects that can be completed within the 2020-2019 school year. All grant funds must be used within the school year and provide enough time to fully measure the success of the projects. The Grant cycle will open September 7<sup>th</sup> at 8:00 am and close on September 30<sup>th</sup> at 5:00 pm. Funds will be awarded by early November, 2020 and a final report will be due by April 1, 2021.

PEF is looking to fund projects that Promote Promising Ideas that touch those we are here to serve – students! This is a competitive grant process as we do not expect to have enough funds available to grant all requests. Applicants can submit only one application for the 2020-2021 school year, but can submit a grant request in another year regardless of approval this year. Please note, materials funded through these grants must stay with the campus identified in the application process.

The maximum amount that can be requested is \$1,000 per grant applicant. Any request higher than the \$1,000 per applicant will be considered by the PEF Grant Committee based on application merit and on a case by case basis. **Applicants seeking funds as a team should apply as a team. In the case of a team submission, the max amount allowed would increase with the number of applicants on the team.**

For example, if a team of four 2<sup>nd</sup> grade teachers at one campus all wish to have a set of reading materials, the maximum amount of the grant would be  $4 \times \$1,000 = \$4,000$ . If the team of four teachers are each requesting a set of materials that is \$800, the amount for the grant request would be  $4 \times \$800 = \$3,200$ . **All four teachers should submit one application for the total amount of the project.** Please note the names of all teachers applying for the grant in the application.

All grants will need the approval of the Principal at their campus. Any applicant requesting technology (hardware, software, web-based products etc) must be approved by the Prosper ISD Technology department. These approvals are both part of the PEF online application process. Approval from Prosper ISD technology departments is not required before submission can be completed.

The following items are NOT eligible for funding in this grant cycle:

- Flexible furniture or seating
- Professional development
- Continuing education

Grant applications will be available online through our website on September 7th, 2020 at 8:00 am. All applications and approvals must be submitted online by the deadline in order to be considered for funding. To complete an application, see the Prosper Education Foundation website on or after September 7<sup>th</sup> at [ProsperEducationFoundation.org/teacher-grants](https://ProsperEducationFoundation.org/teacher-grants). Select the SUBMIT AN APPLICATION button to access the application.

For any questions regarding the application or grant submission process, please contact the Prosper Education Foundation at [info@prosperef.org](mailto:info@prosperef.org) or call 469-208-7075.

Thank you for your interest in our Promoting Promising Ideas Grant funds. PEF hopes you will apply, and looks forward to reading your Promising application. Good luck!